



TERMS & CONDITIONS

PERFORMANCE SERVICES – ENTERTAINMENT

CURRENT TO OCTOBER 2008

PERFORMANCE SERVICES

ENTERTAINERS

PAYMENT OPTIONS

A non-refundable deposit of \$200.00 secures your Entertainment booking, which can be made via direct deposit, money order or cheque. If previously arranged, a credit card payment can also be taken. An invoice will be issued twenty-one (21) days before your event, and **final payment must be made a minimum of seven (7) days prior to your event**, except with consent of the General Manager.

Charges apply for late or outstanding payments unless prior arrangements are made with your O-vation representative. Where your event exceeds time of booking, additional fees will be charged at prescribed rates.

CANCELLATION POLICY

Deposits are non-refundable. O-vation requires at least two weeks' notice of cancellations, to which a full refund of monies paid (less deposit) will be provided. Cancellations made less than two weeks prior to your booking will incur a 50% charge. If a cancellation is made on the day of your event, payment in full is still required.

DAMAGE TO PROPERTY

Where damage is caused through purposes other than negligence on our part, O-vation holds no liability. It is your responsibility to ensure a safe and secure working environment for O-vation performers. If a site is deemed unsafe, performers may refuse to work unless an alternative site is provided.

Damage to equipment used by O-vation entertainers will incur a repair or replacement fee at market rate, and will be added to your invoice as appropriate.

PERFORMANCE

Entertainers will arrive at least fifteen (15) minutes prior to the start of your scheduled time to prepare the performance space, and will take at least fifteen (15) minutes to pack up at the conclusion of the event. You are not charged for this time.

It is your responsibility to ensure adequate parking for our Entertainers. Each O-vation entertainer has a unique parking need, and this should be discussed with your O-vation representative at time of booking.

ADDITIONAL REQUIREMENTS

Please ensure that your DJ has an adequate and safe power supply made available.

For outdoor events, suitable protection against the weather must be provided. Our entertainers cannot and will not perform outdoors in inclement weather due to equipment damage, we advise you to put into place a wet weather plan.

Please ensure refreshments are made available for our entertainers. On bookings over three hours, it would be greatly appreciated if a meal could be provided for each performer.

ADDITIONAL SERVICES

Your quotation will include equipment hire in the price. If you wish to arrange specialised equipment for your event, please discuss this with your O-vation representative at time of booking.

You will have access to our extensive music library, and will be given the opportunity to pick music both before and during the event. It would be greatly appreciated if you could provide any music you wish played well in advance of your event. On the night, your DJ will be able to accept CD's from the floor, but we require these to be original CDs due to APRA/AMCOS licensing issues.

ADDITIONAL

If you have difficulty meeting any of these conditions, please discuss these issues with your O-vation representative, so that arrangements can be made for the successful completion of your event.

O-VATION TERMS AND CONDITIONS OF HIRE

All O-vation services are provided under the O-vation terms and conditions of hire. Please refer carefully to this document, and if you have any further questions please do not hesitate to contact your O-vation representative.

Further information is available at our website www.o-vation.com.au, or by contacting your O-vation representative.